



Seasonal Laborer “Part Time”

Reports to: Director of ReLeaf Cedar Rapids
Function: The Seasonal Laborer is responsible for performing activities related to ReLeaf Cedar Rapids with Trees Forever. The primary work of this position involves the care of city owned trees located in rights-of-way. Work consists of watering trees in rights-of-ways and tracking tree health and maintenance needs.
Status: Non-exempt
Schedule: Part-time, weekdays, not to exceed 20 hours per week April - October
Hourly Rate: \$18.00 - \$20.00
Location: Off - site work will vary in the Cedar Rapids area
Revision Date: March, 2023

Primary Responsibilities

- Operates a variety of equipment including trucks, trailers, and electric pumps
- Track data of work performed
- Performs minor repairs and adjustments to equipment
- Comply with safety rules, OSHA and the use of safety equipment
- Performs related work as required

Required Skills/Abilities

- Ability to understand both written and oral instructions
- Ability to maintain and care for Trees Forever’s equipment
- Ability to establish and maintain effective working relationship with fellow employees and the general public
- Ability to make minor repairs and adjustments to equipment
- Operate hand and power tools
- Knowledge of occupational hazards and the necessary safety precautions

Qualifications and Experience

- Valid Iowa Driver’s License
- High School Diploma or General Equivalency Diploma (G.E.D.) preferred
- Must be 18 years of age
- CDL and/or experience driving trucks and trailers preferred

Physical Demands and Work Environment

The physical demands and work environment described here represent those an employee encounters while successfully performing the essential functions of this position. Reasonable accommodations may be made to enable individual with disabilities to perform the essential functions.

- Ability to perform a variety of physical labor activities as needed including using a variety of hand and power tools, stooping, bending, squatting, and climbing
- Ability to drive larger trucks and/or truck and trailers
- Ability to lift up to 40 pounds at one time and ability for repetitive lifting
- Ability to work long hours outdoors, occasionally under adverse weather conditions
- Ability to walk long distances
- Prolonged periods sitting in a vehicle
- Ability to participate in outdoor projects
- Scheduled hours may change based on weather conditions

About the Organization

Trees Forever is a nonprofit charitable organization headquartered in Marion, Iowa. Its mission – to plant and care for trees and the environment by empowering people, building community, and promoting stewardship – is fulfilled through leading-edge programs and innovative practices. Trained and experienced staff have assisted community leaders and landowners across Iowa, Illinois, Wisconsin and beyond with thousands of planting projects. Each year, on average, Trees Forever works with and engages more than 7,000 volunteers who give generously of their time and talents. To date, they've helped plant more than 3 million trees.

Trees Forever Vision and Guiding Principles

Vision: People sustaining the places where they live, work, and play by planting and caring for trees and natural areas.

Guiding Principles: Have humor; listen actively; strive for quality and simplicity; encourage synergy and creativity; be empathetic and understanding; communicate honestly and openly; treat people with respect and dignity; leadership is everyone's responsibility; be positive; flexible; and solution oriented; be the change you expect – lead by example; recognize everything is a process being improved; and demonstrate environmental integrity and community responsibility.

How to Apply

Qualified candidates should submit cover letter, resume, and references to hire@treesforever.org. Applications will be accepted until position is filled.

Trees Forever, Inc. provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. We reserve the right to conduct background checks and drug screenings.